



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The March 8, 2018, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the Chairman, Chad Toms. In addition to Mr. Toms, the following board members participated in the meeting, either by email (**E**) or their actual presence (**P**): Martin Markiewitz (P), Chang Yoon (P), Steve Tull (P), and Jennifer Ridgley (P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on February 8, 2018 and the minutes were recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. DEARNG – Biden NG/Reserve Center – Rooftop Solar PV Expansion
2. DSU – University Village and Courtyard Apt. Cleaning and Painting Services
3. Cape Henlopen High School Track Surface Replacement
4. DSU – Alumni Stadium NCAA Track and Field Resurfacing

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board met on March 1, 2018 and reviewed seven (7) cases. They and the additional three (3) cases reviewed by the Administrator were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes.

VI. OLD BUSINESS

1. The Governor's office is still searching for a new Board member to assume the "Engineering" seat on the Board.
2. The Board reviewed and commented on the regulations for the Architectural Accessibility Act. The comments have been forwarded to the Governor's office for review.

VII. NEW BUSINESS

1. The parking area at the new fire School addition in New Castle has been altered from the approved plans and no longer has the required number of accessible spaces. A conversation has been had with both the Architect and the Project Manager for the project and they were not aware of the alterations. The project was compliant upon completion. A conversation will be had with John Rudd of the State Fire Marshall's office to determine who might have made the alterations so that they can be notified that they are no longer in compliance with the ADA.

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, April 11, 2018 at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 18024

OWNER Del Tech CC

PROJECT Wilmington Campus – Playground Renovations
Wilmington

DESIGNED BY Tevebaugh Architecture

CONTACT PERSON William Lenihan

PREVIOUS ACTION None

COMMENTS This project is for the renovation of an existing hardscape playground. The new surface and equipment is compliant. The existing pavilion is being relocated in the playground and requires an accessible path and access. The existing access has an elevation change.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 18025

OWNER White Clay Creek State Park – Tri-Valley trail Phase II

PROJECT DNREC Div. of Parks
Newark

DESIGNED BY Century Engineering

CONTACT PERSON Walter Hoey

PREVIOUS ACTION None

COMMENTS This project is for Phase II of the trail expansion. This portion will run between the existing trail on Smith Mill Road and terminate at the existing pedestrian crossing at Corner Ketch Road adjacent to Paper Mill Road. The materials and slopes are compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 18026

OWNER DHSS

PROJECT McKee Business Park Renovations
Dover

DESIGNED BY Becker Morgan

CONTACT PERSON Ann Camper

PREVIOUS ACTION None

COMMENTS This project is renovations to existing office spaces and restrooms. New shower/restrooms are provided. The project is compliant with the following exception:

1. There is not adequate clear space at the men's urinal.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 18027

OWNER Caesar Rodney SD

PROJECT Caesar Rodney HS - Deferred Maintenance Renovations
Camden

DESIGNED BY StudioJAED

CONTACT PERSON Phil Conte

PREVIOUS ACTION None

COMMENTS This project is for general maintenance items and the placement of a new modular storage building. The storage building has a stair and a ramp access. The project is compliant with the following exception:

1. The elevation lip at the base of the ramp needs to provide a maximum ½” rise with ¼” chamfered.

Corrections based on comments from the Review Committee meeting have been received and the project is compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 18028

OWNER Caesar Rodney SD

PROJECT Caesar Rodney Elementary School
Magnolia

DESIGNED BY Becker Morgan

CONTACT PERSON Brad Hastings

PREVIOUS ACTION None

COMMENTS This project is for a new elementary school for Caesar Rodney School District. The facility is 62,715 square feet. The project is lacking detailing in several areas including reception, cafeteria and media. The project is not compliant as submitted.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 18029

OWNER DOC

PROJECT DOC Administrative Building – DOC Command Center
Dover

DESIGNED BY RG Architects

CONTACT PERSON Christopher Bowen

PREVIOUS ACTION None

COMMENTS This project is for the renovations to the second floor of the DOC Command Center. The restroom is being enlarged to meet ADA requirements. The new space will include two offices and uniform storage. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 18030

OWNER DEARNG

PROJECT Dagsboro Readiness Center
Dagsboro

DESIGNED BY Davis Bowen and Friedel

CONTACT PERSON Michael Bauman

PREVIOUS ACTION None

COMMENTS This project is for the interior renovations of the Dagsboro Readiness Center. The restrooms are being completely renovated to allow for compliant stalls and shower areas. The project is compliant with the following exception:

1. Sink heights are not provided.

Corrections based on comments from the Review Committee meeting have been received and the project is compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 18033

OWNER DOC

PROJECT SCCC – SWRC Building Security Upgrades
Georgetown

DESIGNED BY RG Architects

CONTACT PERSON Oscar Enderica

PREVIOUS ACTION None

COMMENTS This project is for Security upgrades to the entry vestibule and casework at the reception area. The countertops provide a compliant service and communication area. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 18034

OWNER DOC

PROJECT SCCC – SVOP Building Security Upgrades
Georgetown

DESIGNED BY RG Architects

CONTACT PERSON Oscar Enderica

PREVIOUS ACTION None

COMMENTS This project is for security upgrades to the entry vestibule. New security glazing will be added to the existing and bullet resistant laminate film will be applied to the existing reception walls and glazing. The existing counters are not compliant, however, this would be considered a maintenance job and not an alteration. The project is compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 18035

OWNER Brandywine School District

PROJECT Claymont Elementary School Renovations – Site Work
Claymont

DESIGNED BY ABHA Architects

CONTACT PERSON Carl Krienen

PREVIOUS ACTION None

COMMENTS This project is the first phase of the complete renovation of Claymont Elementary School. The site work includes new sidewalk access and playground area. There is a ramp to the playground area. The slope and dimension of the ramp is compliant. Railings are not currently detailed but will be supplied with the Architectural submission.

RECOMMENDATION Approved with the following comment:

“The proposed ramp shown is compliant in slope and dimension. This approval is for the ramp only, not the railings. Railing details shall be submitted with the Architectural submission.”